

PRINCE2® Practitioner Online

Delivery Method : Online

Access : 12 months

What you will learn

At the end of this course the delegate will be prepared for the PRINCE2® practitioner exam.

The purpose of the Practitioner qualification is to confirm whether the candidate has achieved sufficient understanding of how to apply and tailor PRINCE2® in a scenario situation. A successful Practitioner candidate should, with suitable direction, be able to start applying the method to a real project but may not be sufficiently skilled to do this appropriately for all situations. Their individual project management expertise, complexity of the project and the support provided for the use of PRINCE2® in their work environment will all be factors that impact what the Practitioner can achieve.

Candidates should be able to apply and understand how to tailor PRINCE2® effectively to a project within an organization environment supporting PRINCE2®. Specifically candidates should:-

- Understand the relationships between the roles, management products, principles, themes, techniques and processes
- Be able to apply the principles, themes and processes to a project
- Be able to create and assess management products.

This course leads to the PRINCE2® practitioner level certification.

Audience Profile

This course is aimed at project managers, project management consultants and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects who are required, or wish, to have a greater depth of knowledge of the method, including:-

Project Board members

- Senior Responsible Owners
- Project Sponsors

Team Managers

- Product Delivery Managers
- Business Analysts
- Subject matter experts delivering, or providing expertise to, a project

Project Assurance

- Business Change Analysts
- Change Board members
- Auditors

Project Support

- Project Office support staff
- Programme Office personnel

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Prerequisites

Delegates must have attained the Foundation qualification. Please provide the scanned copy of your Foundation Certificate when you book the exam.

What is included

- **Study guides** : Study as you prefer using Videos, PDF files, HTML format or podcasts for easy revision. Explain the goals, objectives, scope and detailed concepts of PRINCE2® principles, themes and processes & and other syllabus areas of PRINCE2.
- **Podcasts**: Download it and listen to it at your convenience.
- **Interactive Case Study**: Professor Bubbleman App to help you apply the concepts learnt in real life scenarios.
- **Glossary**: A PDF glossary provided to help you revise quickly.
- **Crossword**: Test your knowledge and have some fun doing it.
- **Phone App**: Download a very effective phone app to study on your mobile.
- **Sample Papers**: To get a feel of the actual PRINCE2 Practitioner exam, take the APMG's full length sample papers as part of our online course and assess your responses with the provided answers to the same.
- **Case Study**: We have created an additional case study to help you better understand the concepts.
- **PDU Certificate**: 18 PMI PDUs certificate to help to cater to the needs of continuing education units for PMP certified professionals.

Examination Guidelines

The Practitioner examination is an open- book objective test examination based on a given scenario and lasting 150 minutes. There are 8 questions each worth 10 marks, making a total of 80 marks available. The pass mark is 55% (44 marks required to pass out of 80 available).

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Course Outline

E –Learning

Introduction

- **Introduction to PRINCE2**
- **Introduction to PRINCE2 Principles**
 - Continued Business Justification
 - Learn from Experience
 - Defined Roles and Responsibilities
 - Manage by Stages
 - Manage by Exception
 - Focus on Products
 - Tailor to suit the project environment
- **Introduction to PRINCE2 Themes**
 - Business Case Theme
 - Organization Theme
 - Quality Theme
 - Plans Theme
 - Risk Theme
 - Change Theme
 - Progress Theme
- **Introduction to PRINCE2 Processes**
 - Starting Up a Project
 - Initiating a Project
 - Controlling a Stage
 - Managing Product Delivery
 - Managing a Stage Boundary
 - Closing a Project
 - Directing a Project
- Purpose
- Business Case Defined
- The PRINCE2 Approach to the Business Case
- Benefits Review Plan
- Contents of a Business Case
- **Organization Theme**
 - Purpose
 - Organization Defined
 - The PRINCE2 approach to Organization
 - The Project Management Team
 - Communication Management Strategy
 - Working with Stakeholders
- **Quality Theme**
 - Purpose
 - Quality Defined
 - Quality Audit Trail (Quality Planning and Quality Control)
 - The PRINCE2 approach to Quality
 - Quality Assurance and Project Assurance
- **Plans Theme**
 - Purpose
 - Plan Defined
 - Level of Plans and Types of Plans (Project, Stage, Team and Exception Plan)
 - The PRINCE2 approach to Plans
 - Product Based Planning
 - Steps in Planning
- **Risk Theme**
 - Purpose
 - Risk Defined
 - The PRINCE2 approach to Risk

PRINCE2 Themes

- **Business Case Theme**

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- Risk Management Strategy
- Risk Register
- Risk Management Procedure (Identify, Assess, Plan, Implement and Communicate)
- Risk Budget
- Capture previous lessons
- Design and appoint the project management team
- Prepare outline Business Case
- 'Select the project approach and assemble the Project Brief
- Plan the initiation stage

• Change

- Purpose
- Change Defined
- Issues Defined and Types of Issues
- The PRINCE2 approach to Change
- Configuration Management Strategy
- Configuration Item Records and Product Status Account
- Configuration Management Procedure
- Issue and Change Control Procedure
- Change Budget

• Progress

- Purpose
- Progress Defined
- Tolerance Table
- The PRINCE2 approach to Progress
- Event Driven and Time Driven Controls
- Raising Exceptions

PRINCE2 Processes

Starting up a Project

- Purpose
- Objective
- Activities
 - Appoint the Executive and the Project Manager

Directing a Project

- Purpose
- Objective
- Activities
 - Authorize initiation
 - Authorize the project
 - Authorize a Stage or Exception Plan
 - Give ad hoc directions
 - Authorize project closure

Initiating a Project

- Purpose
- Objective
- Activities
 - Prepare Risk Management Strategy,
 - Prepare the Configuration Management Strategy,
 - Prepare the Quality Management Strategy,
 - Prepare the Communications Management Strategy,
 - Set up project controls,
 - Create the Project Plan,
 - Refine the Business Case,
 - Assemble the Project Initiation Documentation.

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Course Outline

Controlling a Stage

- Purpose
- Objective
- Activities
 - Authorize a Work Package
 - Review Work Package status
 - Receive completed Work Packages
 - Review the stage status' and 'report highlights
 - Capture and examine issues and risks
 - Escalate issues and risks
 - Take corrective action
 - Update the Business Case
 - Report Stage End
 - Produce an Exception Plan

Closing a Project Process

- Purpose
- Objective
- Activities
 - Prepare Planned Closure
 - Prepare Premature Closure
 - Handover Products
 - Evaluate the Project
 - Recommend Project Closure.

Managing Product Delivery

- Purpose
- Objective
- Activities
 - Accept a Work Package
 - Execute a Work Package
 - Deliver a Work Package

Tailoring PRINCE2 to the Project Environment

Managing a Stage Boundary

- Purpose
- Objective
- Activities
 - Plan the Next Stage
 - Update the Project Plan